



THE AGRICULTURAL AND MARKETING
RESEARCH AND DEVELOPMENT TRUST

AGMARDT POSTDOCTORAL FELLOWSHIPS - 2011 APPLICATION FORM

Before completing this application form, please read the accompanying AGMARDT Postdoctoral Fellowship Regulations. Applications must be received by Wednesday 31 August 2011. No late applications will be accepted.

PART 1 - UNIVERSITY or CROWN RESEARCH INSTITUTE APPLICANT DETAILS

1.1 Name of the University or Crown Research Institute (CRI)

1.2 Postal address

Telephone:

Fax:

Email:

Street address

1.3 Details of contact person

Full name:

Position held:

Telephone:

Fax:

Email:

1.4 Please outline the facilities the University or CRI has to support the proposed area of research.

PART TWO - SUPERVISOR and PROPOSED FELLOW'S DETAILS**2.1 Name of Supervisor with whom the Fellow will work**

Full name:

Address:

Telephone:

Fax:

Email:

Supervisor's curriculum vitae

Please attach a copy of the Supervisor's curriculum vitae including the following details :

- Academic record
- Awards/ Distinctions
- Employment record
- Professional experience
- List of publications
- Any other relevant information

2.2 Proposed Fellow's curriculum vitae

Full name:

Address:

Telephone:

Fax:

Email:

Please attach a copy of the proposed Fellow's curriculum vitae including the following details:

- Academic record (If the PhD degree or equivalent has not yet been awarded, attach evidence that the requirements have been completed, or when they will be completed)
- Awards/ Distinctions
- Employment record
- Professional experience
- List of publications
- Evidence of New Zealand citizenship or residency
- A statement of up to one page on why the candidate is suitable to undertake the proposed study
- The names of two referees who can be contacted by AGMARDT on the suitability of the proposed Fellow.

PART THREE - PROJECT

Different parts of the proposal should be addressed to the appropriate audiences:

- The Title (3.1), Project Summary (3.2) and Benefit to Research Area (3.3) sections should be in plain language easily understood by a lay audience.
- The Justification (3.4) and Overall Aim (3.5) sections should address a peer audience with a general understanding of the area.
- The Proposed Project section (3.6) should address specialists in the field.

3.1 Title**3.2 Project Summary****3.3 Benefit to Research Area**

3.4 Justification (The conceptual basis for undertaking the project and how it relates to work already done in this field.)

3.5 Overall aim of the project

3.6 Proposed project

Insert no more than three pages stating the proposed project objectives and methods, giving a timetable for each objective and milestones to be reported against in the six-monthly progress reports.

3.7 Linkages with other institutions

Insert no more than two pages describing linkages with Crown Research Institutes or CRIs in relation to the project area. Please clearly state the opportunities for future employment for the Fellow with either the University or the Crown Research Institute.

3.8 Dissemination (Please state how and when the project findings will be disseminated.)**3.9 Ethical or Regulatory Obligations** (Please state what steps will be taken to obtain the necessary approvals.)**The Privacy Act 1993**

AGMARDT undertakes to collect, use and store the information you provide according to the principles of the Privacy Act (1993). The information will be used to select applications and for administrative purposes.

I agree that this information can be used in the manner described:

Name of Duly Authorised Agent of University or CRI:

Signature

Date:

Position:

PART FOUR - BUDGET

AGMARDT will provide a grant of up to \$190,000 (GST inclusive) to the University or CRI for a two-year Fellowship or \$285,000 (GST inclusive) for a three year Fellowship. An extension for a third year will be subject to approval by the AGMARDT Trustees (in their sole and absolute discretion) and the availability of funding to the Trust. This will include a contribution towards direct costs of up to \$30,000 (GST inclusive) per annum and allow the University or CRI to pay a stipend of \$65,000 per annum to the Fellow (this sum does not attract GST).

Direct costs relating to the Fellow’s project include:

- Consumables
- Minor equipment costs
- Publication costs
- Conference costs
- Variable overhead expenses specifically relating to hosting the Fellow

Costs	Description	Year 1 \$	Year 2 \$	Year 3 \$
Stipend (Up to \$65,000 this does not attract GST)				
Direct Costs (Up to \$30,000 [GST inclusive]) Please provide full details				
	Plus GST			
	TOTAL			

PART FIVE - REFEREES**5.1 Referees for the Proposal**

Please provide the names of two referees who are capable of judging the quality and capability building of the proposed project together with details of their institutes. This is for internal reference only and AGMARDT does not undertake to follow up on referee reports.

The referees should not be involved in the project.

Referees:

1.

2.

Referee report cover sheets are attached to the back of this application form which provides some guidelines. You should send copies of these together with a copy of your proposal to your referees. The referees should send their reports directly to AGMARDT no later than 16 September 2011.

Referee reports are provided to AGMARDT in confidence and will not be made available to applicants.

5.2 Referees for Proposed Fellow

The names and contact details of the two referees (these can include referees noted above).

Referees:

1.

2.

5.3 The AGMARDT Postdoctoral Fellowship Advisory Panel may independently seek reports from individuals it considers competent to referee the proposal and the proposed Fellow.



PART SIX - DECLARATION

A duly authorised agent of the University or CRI is to sign the application, certifying that all information given on this form is true and correct and the conditions set out in the AGMARDT Postdoctoral Fellowship Regulations are accepted.

The University agrees to support this project if an award is made, to provide all resources and equipment required by the Fellow to undertake his/her research, and to provide guidance and collaboration as required.

The project will be conducted according to the appropriate ethical standards.

I the undersigned have read the declaration and undertake to abide by the conditions set out in the AGMARDT Postdoctoral Fellowship Regulations in respect of any award made by AGMARDT as a result of the present application.

The institution acknowledges that it will be required to enter into a formal contract on terms acceptable to AGMARDT if the Fellowship is awarded and that the terms of that contract will supersede the above Regulations.

SIGNATURES:

University or CRI _____

Name of Duly Authorised Agent _____

Signature _____

Date: _____

Position: _____



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AGMARDTS POSTDOCTORAL FELLOWSHIPS REFEREE REPORT COVER SHEET AND GUIDELINES

AGMARDT supports postdoctoral fellowship research within the agricultural, pastoral, horticultural, and forestry industries within New Zealand in line with its strategy of nurturing research and training capabilities to develop the expertise needed to achieve New Zealand's competitive advantage within global agribusiness.

Fellowships are available to Universities and Crown Research Institutes (CRI) within New Zealand. The AGMARDT Trustees will consider applications where there is a significant research capability or capacity short-fall.

In your report, which is confidential to AGMARDT and its Advisory Panel, could you please include comment on the following:

1. The excellence and relevance of the proposed project in terms of the research area;
2. The academic and research record of the Supervisor;
3. The resources of the University or CRI relevant to the proposed study;
4. The logistical and intellectual support offered by the University or CRI;
5. The scope for intellectual and professional development of the individual researcher;
6. Where the applicant is a university, proposed projects linkages with CRIs.
7. Where possible evaluate the suitability of the proposed Fellow to undertake the project.

Note: Where the project referees are unable to evaluate the suitability of the proposed Fellows, please advise.

Since the contents of the applicant's proposal (including intellectual property, financial and all other information) are confidential, please destroy all the proposal material once your report is completed.

Please attach your report to this cover sheet and mail or fax (04 472 8620) directly to AGMARDT by Friday 16 September 2011 (NB: emails not accepted):

Postal address:
The General Manager
AGMARDT
PO Box 25207
Wellington, New Zealand

Courier address:
The General Manager
AGMARDT
5th Floor, Axon House, 1 Willeston Street
Wellington 6146, New Zealand

Name of Applicant:

University/CRI:

Title of Project:

Name of Referee:

Address:

Referee's Signature: _____